



Community Benefits Agreement Subcontractor Pre-Job Conference Form Instructions

Subcontractor Name Contractor Name

SUBCONTRACTOR INFORMATION		
Address: Contractor Address		
Contract Amount: Your subcontract amount	Contracted by: Which company is your direct contract with.	
Contact Name: Company Contact	Email: Contact Email	Phone: Contact Phone
License No.: License No.	License Classification: Classification	License Status: Active or Suspended
DBE: <input type="checkbox"/> Yes <input type="checkbox"/> No Select One	DBE Certifying Agency: Certifying Agency	
Estimated Start Date: Estimated Start	Estimated Completion: Estimated Completion	

PROJECT INFORMATION	JOBSITE SCHEDULING	
Project Name: Project Name	Number of Shifts: 1, 2, or 3 Shifts?	
Prime Contractor: Project Prime Contractor	Daily Start Time: 00:00	Daily Stop Time: 00:00
Contract Number: Prime Contract Number	Pay Period End Day: mm/dd	Pay Day: mm/dd

SCOPE OF WORK	EQUIPMENT TO BE UTILIZED
<ul style="list-style-type: none"> Please describe in detail the scope of work your company will be performing. 	<ul style="list-style-type: none"> Please list any heavy equipment to be used by your company. If you will be hiring a rental company/subcontractor, please have them fill out their own Pre-Job Form.

CONTRACTOR JURISDICTIONAL ASSIGNMENTS

As required by CBA Article 8, Section 8.1, the assignment of work will be solely the responsibility of the contractor performing the work involved; and such work assignments will be in accordance with the Plan for the Settlement of Jurisdictional Disputes in the Construction Industry (the "Plan") or any successor plan.

All jurisdictional disputes on this project shall be settled in accordance with CBA Article 8

JURISDICTIONAL ASSIGNMENTS					
SCOPE OF WORK	Union or Non-Union?	CRAFT ASSIGNMENT		WORKFORCE ESTIMATE	
		Union Name	Local No.	Peak	Avg.
<i>Example: Installation of Sprockets</i>	<i>Union</i>	<i>Sprocket Installers</i>	<i>123</i>	<i>5</i>	<i>2</i>
Describe in detail the scope of work that will be assigned to the specific named union	Is your company union signatory for this craft?	Please list union craft.	Please list local union number	Please list Estimated Peak	Please list Average

San Diego Building and Construction Local Unions: <https://www.sdbuildingtrades.com/affiliates/roster/>

FOR OFFICE USE ONLY: CBA Pre Job Conference Date/Time _____